



**Class Drop/Change Request**

Parent/Guardian Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

I am currently enrolled in auto-pay: \_\_\_\_\_ YES \_\_\_\_\_ NO

I am: \_\_\_\_\_ Adding a 2nd class \_\_\_\_\_ Dropping from ALL classes  
\_\_\_\_\_ Switching to a different class \_\_\_\_\_ Dropping from 1 class

Reason for dropping (we value your feedback as a way to improve our program):

\_\_\_\_\_ Other sport/activity \_\_\_\_\_ Financial \_\_\_\_\_ Moving \_\_\_\_\_ Maturity

Other (please explain): \_\_\_\_\_

(If you are satisfied, please tell others. If you are not satisfied, please tell us so we can improve)

Participant's Name: \_\_\_\_\_

Current Class: \_\_\_\_\_ New Class (if applicable): \_\_\_\_\_

Current Class Tuition: \_\_\_\_\_ New Class (if applicable): \_\_\_\_\_

**X Signature:** \_\_\_\_\_

I understand that once this document is submitted to the Phenom Business Office, your class drop request goes into effect immediately. If you drop a class, you will not receive credits &/or refunds for the remaining classes. You are responsible for the 30 days tuition from submittal of this form. For example, if you submit this form on June 15, you will be responsible for tuition until July 15.

**TUITION PAYMENT/BILLING INFORMATION:** I understand if the above named person is enrolled in a program that has recurring monthly tuition, I am continuously enrolled in this program & I will incur recurring monthly tuition charges on my account until I submit a Phenom class drop request. This document may be obtained from the Phenom Business office. If I'm dropping a class (with recurring monthly tuition), I can submit a drop request at any time. Once I submit my drop request, I am responsible for tuition for 30 days from submittal of this form.

**Scale 1-5 (1=Unsatisfactory 5=Outstanding) How would you rate your overall experience with:**  
Your child's instructor? 1 2 3 4 5 Customer service? 1 2 3 4 5  
Overall Experience at Phenom Gymnastics? 1 2 3 4 5

**\*\*Just a reminder, any prorated tuition will be processed when 30 day written notice is given**

Office use only:

Completed by: \_\_\_\_\_ Date: \_\_\_\_\_ Tuition total: \_\_\_\_\_